

**Junior Infant
Admissions Policy for
the Parish Schools of
St Mochta,
Porterstown.**

September 2017

Admissions Policy for Parish Schools of St. Mochta's Parish, Porterstown

This policy is set out in accordance with the provisions of the Education Act, 1998. The Boards of Management trust that by so doing, parents will be assisted in relation to enrolment matters. Furthermore, the Chairpersons of the Boards of Management and the Principal Teachers will be happy to clarify any further queries arising from the policy.

The schools are named St. Mochta's National School and St. Patrick's National School. They are situated in Porterstown Parish, Dublin 15 and are both Roman Catholic Schools under the patronage of The Roman Catholic Archbishop of Dublin. A Roman Catholic School (which is established in connection with the Minister for Education) aims at promoting the full and harmonious development of all aspects of the child: intellectual, physical, cultural, moral and spiritual, including a living relationship with God and with other people. The schools model and promote a philosophy of life inspired by belief in God. Roman Catholic schools provide Religious Education for the pupils in accordance with the doctrines, practices and traditions of the Roman Catholic Church and promote the formation of the pupils in the Roman Catholic Faith.

Both schools cater for the full range of primary classes, Junior Infants – Sixth Class. They are recognised schools under the Department of Education and Science. St. Mochta's NS has **32** mainstream classes and St. Patrick's NS has **25** mainstream classes. They are both co-educational schools, catering for both boys and girls.

The schools operate under the grants, teacher resources and accommodation provided by the Department of Education and Science. They are governed by regulations laid down by the Department of Education & Science. School policy has regard to the teacher resources, accommodation and funding available.

The schools follow the curricular programmes prescribed by the Department of Education and Science, which may be amended from time to time, in accordance with Sections 9 and 30 of the Education Act (1998).

Applicants must be at least four years of age by September 30th in the year they start school. Compulsory attendance at school does not apply until the age of 6 years.

In the interest of balanced integration, at least two thirds of the Junior Infant places will be offered to Roman Catholic children, with up to one third of the available places being offered to children of other faiths and none.

Application forms for Junior Infants (**September 2017**) are available from **14 September 2016**. All applications must be returned to the schools during registration, which takes place on **17, 18 and 19 October 2016**. The Boards of Management communicate arrangements regarding enrolment through;

- St Mochta's Parish Newsletters
- Announcements at Masses in St Mochta's Parish Church
- St Patrick's & St Mochta's School newsletters
- Present parent bodies
- Local newspapers
- School web sites
- Large public sign outside each school.

Decisions in relation to applications for enrolment are made by the Boards of Management in accordance with school policy. The Principals, on behalf of the Boards, will notify parents within 21 days following registration. It should be noted that the school reserves the right to request further documentation to validate the primary residence and/or the registration process.

In relation to applications for the enrolment of children with special needs, it is open to the Board of Management to request a copy of the child's medical and/or psychological report or where such a report is not available, to request that the child be assessed immediately. The purpose of the assessment report is to assist the school in establishing the educational needs of the child relevant to his/her special needs and to profile the support services required.

Following receipt of the report, the Board will assess how the school can meet the needs specified in the report. Where the Board deems that further resources are required, it will request that the National Council for Special Education provide the resources required to meet the needs of the child as outlined in the psychological or medical report. These resources may include for example, access to or the provision of any or a combination of the following: Visiting Teacher Service, Resource Teacher for Special Needs, Special Needs Assistant, specialised equipment or furniture, transport services or other. The school will meet with the parents of the child to discuss the child's needs and the school's suitability or capability of meeting those needs

The schools support the principles of:

- ❖ Inclusiveness with reference to the enrolment of children with a disability or other special educational need;
- ❖ Equality of access and participation in the school;
- ❖ Respect for the diversity of values, beliefs, traditions, languages and ways of life in society.

within

- (a) the rights of the Patron as set out in the Education Act, 1998
- (b) the context and parameters of Departmental regulations and programmes,
- (c) the provisions of Section 14(b) (i) of The Equal Status Act 2000
- (d) and the funding, teacher resources and accommodation available.

Under section 29 of the Education Act, 1998, any parent or guardian can appeal a school's refusal to enrol his/her child.

There is a total of 210 Junior Infant places in the Parish Schools. There are 7 Junior Infant classes in the parish schools, 4 in St Mochta's, NS and 3 in St Patrick's NS . The objective of the Parish Admissions Policy is to maximise the number of places available to children who are living within the boundary area of Porterstown Parish (see roads listed on pg 7/8 of the Admissions Policy).

Since the inception of the Common Admissions Policy in 2006, the percentage uptake on places has been analysed annually. Based on this data, up to a maximum of 224 (96 maximum in St Patrick's; 128 maximum in St Mochta's) places are offered to allow for the small percentage of children who do not accept their places. Offers will only be made to children on the Waiting List once there are fewer than 90 places accepted in Saint Patrick's and fewer than 120 places accepted in Saint Mochtas

St. Mochta's N.S. and St. Patrick's N.S. will offer places to children in the following order:

Category 1

At least two thirds of the Parish places will be offered to Roman Catholic children. Up to one third of the Parish places will be offered to children of other faiths and none. Category 1 applicants must fulfil one of the following criteria;

a) Have a sibling(s) currently attending one of the parish schools.

and / or

b) Be resident within the boundaries of the Parish. The address provided on the child's application form must be the child's *primary residence*. (See Note 1 re moving house)

and / or

c) Be a child of a current member of staff. (Teachers, Special Needs Assistants, Secretary, Caretaker)

How do the Boards of Management determine who qualifies for a Junior Infant place in the parish schools if there is an over-subscription?

- Up to a maximum of **224** offers are made. (96 maximum in St Patrick's; 128 maximum in St Mochta's)
- All Roman Catholic children who turn four years of age by the birth date of the **150th** -eldest Roman Catholic applicant will qualify for a place in one of the parish schools.
- The 74 remaining places will be offered to children of other faiths and none who are four years of age on or before this date. If more than 74 children of other faiths and none qualify, the oldest 74 children will have precedence. If fewer than 74 applicants qualify, the remainder of the 74 places will be offered to applicants of **all** faiths and none, strictly in order of age, priority to the eldest.

How will each individual Board of Management determine which of the qualifying applicants will be offered a Junior Infant Place in that school.

- Qualifying siblings and children of staff will be offered places in the same school as their brother(s) / sister(s) / school in which their parent is employed.
- The remaining places will be offered in the order in which addresses are listed on page 7 & 8 of this Admissions Policy.

Category 2

All other applicants. Places will be offered in order of age. (*Priority to the eldest*)

Explanatory notes

Note 1

Applicants in the process of moving house

The child must be resident in the new house within 16 weeks of the date of offer.

Late Applications

Late Applications will only be considered after all valid applicants have been offered places. (i.e. Category 1 and Category 2 which were received and processed during Registration Dates 17,18,19 October). Late Applications will be divided into Category 1 and Category 2. Category 1 will be offered any remaining places according to age (priority to the eldest). Unfilled places will then be offered to valid Category 2 applicants according to age (priority to eldest).

Waiting List

There will be one "Waiting List" for the Parish. Any places which become available will be offered in order of age but only when fewer than 90 places have been accepted in Saint Patrick's and fewer than 120 places accepted in Saint Mochtas.

What are my options if my child is offered a place in the second choice school?

- 1) Accept the place offered in the school of second choice. Once you accept a place in one of the parish schools your child's name comes off the waiting list.
- 2) Do not accept the place in the school of second choice and remain on the waiting list for the school of first choice. However it should be noted that a limited number of places becomes available and these are offered in order of age – priority to the eldest.

The waiting list will remain in place until September 30th 2017

Registration

This takes place on **17, 18 & 19 October**. Parents / Guardians register their expression of interest in applying for a school place in one of the parish schools. The school of first choice should be clearly indicated on the application form. **Completion of this application does not guarantee or constitute an offer of a place in either of the parish schools.**

Procedure for the offer of places

- All applications are received during registration (**17, 18 & 19 October**).
- Applications in each school are divided into;
Category 1 (Brothers and sisters of children in the schools and / or children living within the boundaries of the Parish and / or children of current staff. (Teachers, Special Needs Assistants, Secretary, Caretaker)
and
Category 2 (All other applicants)
- The Principals of both schools meet to calculate the total number of Category 1 applicants to the parish schools.
- In the event of over subscription in Category 1, the Boards of Management determine who qualifies for a Junior Infant Place in the parish schools by application of the age criteria as outlined in the policy.

*Up to a maximum of 224 junior infant offers are made for the parish schools. All Roman Catholic children who are four years of age by the birth date of the 150th eldest Roman Catholic applicant will qualify for a place in one of the parish schools. The 74 remaining places will be offered to children of other faiths and none who turn four on or before this date. If more than 74 children qualify, the oldest 74 will have precedence. If fewer than 74 qualify, the remainder of the 74 places will be offered to applicants of **all** faiths and none, strictly in order of age – priority to the eldest.*

- Once the Boards of Management have determined who qualifies for a Junior Infant Place in the Parish, each individual Board of Management determines which of the qualifying applicants will be offered a place in its school, as outlined in the policy.

Qualifying siblings and children of staff will be offered places in the same school as their brother(s) / sister(s) / school in which their parent is employed. The remaining places will be offered in the order in which addresses are listed on page 7 & 8 of this Admissions Policy.

- Once all Category 1 applicants within the cut-off date have been offered places, the remaining vacancies are offered to Category 2 applicants in order of age – priority to the eldest.

Dates for Registration

Registration for Junior Infants September 2017 in the Parish of St Mochta's National Schools

*(St Patrick's National School Diswellstown and
St Mochta's National School, Porterstown Road)*

Registration takes place in each school from 17 – 19 October 2016 inclusive from 10.00am – 12.00 noon.

(Also 7pm – 9pm on Monday 17 October)

All applications **must** be accompanied by

- an original Birth Certificate,
- a Roman Catholic Baptismal Certificate (if applicable)

All non-sibling applications **must** also be accompanied by

- **TWO** current Utility Bills – Electricity / Gas / TV Service Provider / Landline Telephone **only** (dated within two months of Registration).

Application Forms are available for collection from the schools in advance or can be obtained during Registration.

Full list of Parish Addresses

Listed on pages 7 & 8 are the addresses in the Parish of St Mochta from which the two schools will offer places to qualifying Category 1(b) applicants should there be more applicants than places in either of the schools. Under the terms of this enrolment policy, St. Patrick's N.S. will offer places to qualifying Category 1(b) applicants, starting at number 1 and working in numerical order. St. Mochta's N.S. will offer places to qualifying Category 1(b) applicants starting on number 174 and working in reverse numerical order.

N.B. If you are living in the parish of St Mochta and your address has been omitted in error from the list, please contact the school to which you intend to apply immediately. The Boards of Management of both schools will agree the appropriate adjustment(s) to the list prior to offering any places.

This policy is open to review by the Board of Management.

Ratified and signed on behalf of the Board of Management of St. Mochta's National School.



Tony Rock
Chairperson



Maria Farrell
Principal

26th April 2016
Date

Full list of Parish Addresses

1 Hamilton Park	51 Luttrell Park Close
2 Diswellstown Manor	52 Riverwood Green
3 Diswellstown Cottages	53 Luttrellstown Place
4 Sandpits	54 Mountain View Cottages
5 Mulberry Park	55 Luttrellstown Glade
6 Mulberry Drive	56 Luttrellstown Grove
7 Mulberry Crescent	57 Luttrell Park View
8 Mulberry Court	58 Luttrell Park Heath
9 Mulberry Lawn	59 Riverwood View
10 College Gate	60 Luttrellstown Thicket
11 Bracken Park	61 Homeleigh
12 Woodberry	62 Riverwood Way
13 Outfarm Lane	63 Riverwood Grove
14 Park Manor	64 Stationview
15 Bramley Garth	65 Riverwood Lawn
16 Bramley Court	66 Luttrellstown Court
17 Bramley Avenue	67 Oldfarm
18 Burnell Avenue	68 Luttrell Park Grove
19 Burnell Green	69 Riverwood Crescent
20 Carpenterstown Manor	70 Luttrellstown Dale
21 Luttrellstown Road	71 Luttrellstown Chase
22 Bramley Crescent	72 The Orchard
23 Bramley Way	73 Luttrell Park Lawn
24 Bramley Park	74 Riverwood Park
25 Bramley Heath	75 Riverwood Drive
26 Carpenterstown Road	76 Riverwood Close
27 The Beeches	77 Riverwood Hall
28 Luttrellstown Avenue	78 Luttrell Park Court
29 Luttrellstown Close	79 Riverwood Place ⁸⁰
30 Luttrellstown View	80 Riverwood Glen
31 Luttrellstown Walk	81 Fernleigh Drive
32 Somerton (Golf Course)	83 Fernleigh Way
33 Somerton Lane	83 Riverwood Court
34 Warren Green	84 Riverwood Chase
35 Warren Close	85 Riverwood Glebe
36 Luttrellstown Oaks	86 Fernleigh Place
37 Luttrellstown Park	87 Fernleigh Grove
38 Warren Crescent	88 Fernleigh Close
39 Luttrellstown Green	89 Fernleigh Green
40 Warren Avenue	90 Riverwood Terrace
41 Luttrellstown Heights	91 Fernleigh Crescent
42 Luttrellstown Heath	92 Fernleigh Lawn
43 Luttrellstown Rise	93 Fernleigh Heath
44 Luttrellstown Drive	94 Riverwood Dale
45 Luttrellstown Lawn	95 Riverwood Heath
46 Luttrell Park Crescent	96 Fernleigh Park
47 Riverwood Gardens	97 Fernleigh Dene
48 Luttrell Park Green	98 Riverwood Copse
49 Luttrell Park Drive	99 Riverwood Vale
50 Luttrellstown Way	100 Riverwood Dene

Full list of the estates in the parish: (continued)

101 Fernleigh Dale
102 Fernleigh Grange
103 Fernleigh Vale
104 Fernleigh Court
105 Fernleigh View
106 Annfield View
107 Woodbrook Hall
108 Woodbrook Park
109 Annfield Drive
110 Annfield Close
111 Woodbrook Square
112 Annfield Court
113 Annfield Lawn
114 Woodbrook Crescent
115 Woodbrook Court
116 Annfield Crescent
117 Windmill
118 Portersfield Apartments
119 Stationcourt View
120 Stationcourt Park
121 Stationcourt Way
122 Stationcourt Hall
123 Weavers Hall
124 St Mochta's Drive
125 St Mochta's Road
126 St Mochta's Green
127 St Mochta's Grove
128 St Mochta's Avenue
129 St Mochta's Vale
130 St Mochta's Chase
131 St Mochta's Lawn
132 St Mochta's Glen
133 Manor Court
134 The Courtyard
135 Clonsilla Road
136 Porterstown Road
137 The Village
138 Kellystown Road
139 Rugged Lane
140 Sandholes
141 Strawberry Beds
142 Shelerin Road 1-5
143 Orchard Avenue
144 Weavers Row
145 Lambourn
146 Weavers Walk
147 Larch Grove
148 Portersgate Crescent
149 Portersgate View

150 Portersgate Green
151 Portersgate Close
152 Portersgate Drive
153 Portersgate Grove
154 Portersgate Court
155 Portersgate Way
156 Portersgate Avenue
157 Portersgate Lawn
158 Portersgate Rise
159 Portersgate Heights
160 Mount Symon Avenue
161 Mount Symon Lawn
162 Mount Symon Park
163 Mount Symon Drive
164 Mount Symon Close
165 Mount Symon Green
166 Mount Symon Rise
167 Mount Symon Crescent
168 Mount Symon Dale
169 Aldemere
170 The Meadows
171 Windemere
172 Allendale Square
173 Barberstown
174 Barnhill